



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

November 8, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

CONSOLIDATION OF THE DEPARTMENT OF CONSUMER AFFAIRS INTO THE DEPARTMENT OF COMMUNITY AND SENIOR SERVICES (ALL DISTRICTS) (3 VOTES)

SUBJECT

This is a recommendation to approve the consolidation of the Department of Consumer Affairs (DCA) into the Department of Community and Senior Services (CSS) effective July 1, 2012, to optimize organizational efficiencies within the County and to provide greater access to resources and the continuation of efficient and effective services to the public.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the consolidation of the DCA into the CSS effective July 1, 2012, and instruct the Chief Executive Officer (CEO) to include the consolidation as part of the fiscal year (FY) 2012-13 Recommended Budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This recommendation is consistent with your Board's directions to optimize organizational efficiencies within the County and to provide greater access to resources and the continuation of efficient and effective services to the public. In FY 2009-10, your Board approved the consolidation of the Human Relations Commission and Ombudsman into CSS. The recommendation to consolidate DCA into CSS further supports that effort by offering a strong infrastructure to a small stand alone department. CSS will be responsible for the budgeting, finance, space services, contracts, human resources, and information technology functions and will provide a well established administrative infrastructure to further the work of the DCA.

Board of Supervisors
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First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

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Fifth District

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Implementation of Strategic Plan Goals

This recommendation is consistent with the countywide Strategic Plan Goal No. 1 - Operational Effectiveness: Maximize the effectiveness of the County's processes, structure, and operations to support timely delivery of customer-oriented and efficient public services.

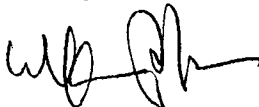
FISCAL IMPACT/FINANCING

While the consolidation will not produce immediate net County cost savings, over time existing DCA administrative support positions will be eliminated and incumbent staff will be absorbed into CSS through attrition and vacancies. The CEO will shift all DCA positions and operating budget into CSS as part of the FY 2012-13 Recommended Budget.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The consolidation will allow the DCA to sustain the current level of quality services provided to the public. In addition, it will provide a well-established administrative and technological support infrastructure, including automated solicitation and contract development, video conferencing, case management system, ad-hoc reporting, and the use of a data warehouse to maintain all data related to the DCA. The consolidation will also provide the possibility for future revenue enhancements using Federal funds that could allow an expansion of the work of the DCA.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:ES:
GS:BM:cg

c: Executive Office, Board of Supervisors
County Counsel
Department of Community and Senior Services
Department of Consumer Affairs